

CFWC Community Room Request Form

Please complete this form and return via email to Sam McFadden at sam@cfwabash.org. For questions, contact Sam via email or phone at 260-982-4284.

Applicant Information

Organization Name: _____

Primary Point of Contact: _____

Phone Number: _____

Email Address: _____

Event Information

Date: _____

Beginning Time (including set-up): _____

Ending Time (including clean-up): _____

Purpose/Event Type: _____

Number of Attendees: _____

Additional Information: _____

Room Information

- Seating Capacity: 22
- Number of Tables: (6) three-person tables, (2) two-person tables
- Access through west door facing Main Street closest to alley.
- Door to courtyard is permanently locked from outside.
- Restrooms are accessible through north door.